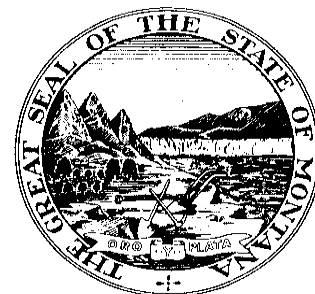


THE STATE OF MONTANA

COMMISSIONER OF POLITICAL PRACTICES
1205 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
TELEPHONE: 406-444-2942
FAX NUMBER: 406-444-1643
WEBSITE: www.politicalpractices.mt.gov



MEMORANDUM RE FORM L-3

TO: ALL PRINCIPALS
FROM: Gordy Higgins, Commissioner

Principal's Representative:

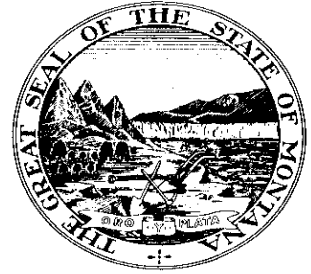
A Principal's representative (signing authority) should be an individual familiar with the terms of the lobbying agreement with the Principal's Lobbyist and who either personally will file or supervise and approve the filing of any necessary lobbying reports on behalf of the Principal in compliance with applicable lobbying statutes and rules. The Principal's representative also will be the individual to whom future correspondence and inquiries from the Commissioner will be addressed.

E-mail Address:

It is the policy of this agency to communicate electronically whenever possible, thereby reducing operating costs. I am requesting that each Principal filing a form L-2 Principal Authorization Statement provide, if available, the e-mail address of the Principal's representative (signing authority). Thereafter, correspondence from this office will be via e-mail and will be directed to the Principal's representative.

March, 2005

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FORM L-3 INSTRUCTIONS (Revised 3/05) PRINCIPAL REGISTRATION APPLICATION

WHO IS REQUIRED TO FILE A FORM L-3?

A Principal who has made payment(s) or has agreed to make payment(s) that exceed \$2,200 to individuals to promote, oppose, or modify the introduction or enactment of legislation on behalf of the Principal but who has not paid a single individual an amount exceeding \$2,200 is required to file a Form L-3.

Please note:

The Principal's representative (signing authority) who completes the L-3 registration application on behalf of the Principal is the individual to whom future correspondence will be addressed.

WHAT INFORMATION IS TO BE REPORTED?

The following information is required:

- Principal's full name and complete business mailing address;
- full name, e-mail address, and telephone number of Principal's representative (signing authority), plus complete mailing address (if different from that of the Principal); and
- specific subjects of legislation the Principal has authorized individuals to promote, oppose, or modify on behalf of the Principal.

Please note:

The Docket of registered Principals must be kept current, so if authorized specific subjects of legislation are added, a Principal is required to file additions to the list.

WHEN MUST A FORM L-3 BE FILED?

A Principal must file a Form L-3 within five (5) business days of aggregate payments made that exceed \$2,200 to individuals or upon agreeing to make aggregate payments that exceed \$2,200 to individuals to promote, oppose, or modify the introduction or enactment of legislation on behalf of the Principal.

WHERE MUST A FORM L-3 BE FILED?

- One copy is to be filed with the Commissioner of Political Practices at the address above.
- One copy is to be retained for the Principal's records.

The information on Form L-3 is required in accordance with 5-7-102 through 5-7-104, 5-7-108, 5-7-112, and 5-7-208 Montana Code Annotated

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FOR OFFICE USE ONLY
Date Received and Postmark Date

FORM L-3 (Revised 1/04)
PRINCIPAL REGISTRATION APPLICATION

ORIGINAL FILING ☐ AMENDED FILING ☐

PRINCIPAL INFORMATION (Please Print)

Full Name of Principal

Principal's Complete Business Mailing Address (Including City, State, Zip)

PRINCIPAL'S REPRESENTATIVE (Signing Authority) (Please Print)

Full Name of Principal's Representative

Different from the Principal's Address, Representative's Complete Mailing Address (Including City, State, Zip)

E-MAIL ADDRESS (Please Print)

Telephone Number

SPECIFIC SUBJECTS OF LEGISLATION THAT INDIVIDUALS EMPLOYED BY THE PRINCIPAL HAVE BEEN AUTHORIZED TO PROMOTE, OPPOSE, OR MODIFY ON BEHALF OF THE PRINCIPAL:

CERTIFICATION

I, _____, certify that the information provided in this
PRINT Full Name of Representative of Principal
registration application is complete and correct.

SIGNATURE of Principal's Representative

Date